Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**ST. SOLDIER COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr. Alka Gupta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07009305809**
Mobile no.	**9876910446**
Registered Email	**ssced@rediffmail.com**
Alternate Email	**dralkagupta55@gmail.com**
Address	**BEHIND NIT, JALANDHAR AMRITSAR BYEPASS**
City/Town	**JALANDHAR**
State/UT	**Punjab**
Pincode	**144011**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mrs. Raman Kumari**
Phone no/Alternate Phone no.	**09646065544**
Mobile no.	**7009305809**
Registered Email	**ssced@rediffmail.com**
Alternate Email	**dralkagupta55@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.ssced.in/aqar/2016-17/aqar_2016_17.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.ssced.in/academic_calendar/academic_calendar_2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.11**	**2010**	**04-Sep-2010**	**03-Sep-2015**

6. Date of Establishment of IQAC	**15-Jul-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
TALENT HUNT	**07-Sep-2017** **1**	**346**
FINE ARTS ACTIVITY	**06-Oct-2017**	**210**

	1	
EXTENSION LECTURE	04-Nov-2017 1	340
VISIT TO PINGALA GHAR	07-Dec-2017 1	200
STATE LEVEL INTER COLLEGE FOLK SONG COMPETITION	24-Jan-2018 1	346

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Yoga Classes 2. Planting trees and plants 3. Creation of grounds without disturbing green belt 4. Recognition of helping staff on festivals to show gratitude to their everyday help on world gratitude day 5. Organising annual atheletic meet

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic calendar prepared for the session	Academic Calendar followed strictly
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	It is a way for use of new technologies for staff members and students with more convenient access to information and services of college and to provide greater opportunities for members to participate in the democratic institutions and processes. St. Soldier College of Education, Jalandhar has effective management system under egovernance. It is a computerized database of all the information of the institution organized and programmed in such a way that it produces regular reports on operations for every level of functioning in our institution. It leads to paper less management system which is more reliable and effective in comparison to manual system. All administrative and organizational activities are accomplished through egovernance management system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Guru Nanak Dev University, Amritsar and follows the curriculum prescribed by the university. Curriculum provides a framework for the College's core- teaching and learning. This policy promotes a transformation from instruction or content driven curriculum to learning-centered curriculum, and purposefully places learning at the forefront of all curriculum development and renewal activity. It contributes to the development and delivery of learning in a meaningful, holistic manner. Our academic calendar is based on the timeframe provided by the university. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members are encouraged to prepare an active plan for their classroom teachings of the entire year before the commencement of academic year. The preparation of such a plan helps equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. All the staff members are encouraged to attend the seminars presented by the fellow staff members to brush up the topics and to add the individual insights for enhancing the theoretical as well as the practical knowledge of the topics covered. The subjects are allotted after careful consideration of their qualifications, subject specializations, experience and performance of the faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	SCHOOL INTERNSHIP	86
MEd	FIELD SURVEY- DATA COLLECTION	14
BPEd	SCHOOL INTERNSHIP	17
[View Uploaded File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has a well-organized mechanism to get feedback about curricular and co-curricular activities being run in the college. • Feedback is one of the most important components of IQAC. It is data collected from students about their experience in their educational institutions. It is used for future improvements. • PTA, Alumni, student representatives, and community stakeholders are invited to IQAC meetings and their suggestions are invited and implemented regarding the curriculum. • Feedback is also taken from the students through a questionnaire at the end of each academic session. • Students give feedback about infrastructure, library resources, co-curricular activities, etc. • Tutorials are conducted periodically and related to various agendas. • Suggestion box is placed in the college for taking suggestions from students, parents, and other stakeholders. • Informally, the Principal and faculty members interact with the students to get their opinion on the curriculum. • Employers' appraisal regarding the curriculum is obtained through feedback proforma that deals with content relevance, classroom management, curricular, and other activities. • Teachers' suggestions on library resources, and infrastructural facilities are also solicited.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	TEACHER EDUCATION	200	195	191
MEd	Teacher education	50	25	22
BPEd	Teacher education	50	31	31
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	311	36	23	10	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
33	30	15	1	1	10

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of the year the mentor groups are made and regular meetings are arranged by posting it on the time table. In the mentor group meetings, the staff and student teachers meet and informally discuss the triumphs, trials and challenges of the student teachers. These meetings are held before the exams, study leave and generally once every week. Difficulties faced by student teachers during various stages of the course like, for lesson planning at the beginning of practice teaching, during class tests, exams, or difficulty in attending college due to personal problems are addressed in the meetings. This is further shared among the faculty and with the principal. The mentor meetings help student teachers to deal with the academic stress and difficulties at the same time address personal problems with their teachers on a one to one basis.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
346	33	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	33	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	nil	Nill	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.ED	SEMESTER IV	19/05/2018	11/09/2018
MEd	M.ED	SEM IV	14/05/2018	21/07/2018
BPEd	B.P.ED	SECOND YEAR	02/05/2018	25/09/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Regular Class tests and house examinations conducted by the institutionThe college depending on the employability needs expressed by the practice teaching schools, informally assesses the career readiness of the students on the basis of the following: ? Leadership ? Ability to work in a team ? Communication skills (written verbal) ? Problem-solving skills ? Strong work ethic ? Technical skills ? Initiative ? Computer skills ? Flexibility/Adaptability ? Interpersonal skills ? Organizational ability ? Strategic planning skills ? Friendly/Outgoing personality ? Entrepreneurial skills/Risk-taker ? Tactfulness ? Creativity The student teacher's development of the above said skills is appreciated and acknowledged by awarding them certificates

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year in consultation with all faculty members so as to ensure the inclusion of all activities to be conducted during the year. The academic calendar is then thoroughly discussed in the staff meeting and approved for implementation. The academic calendar contains the yearly schedule of the collegeschedule of the college examinations The tentative dates of extension activities, Placements and annual day are also mentioned in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other cultural programmes, college sports etc are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.ssced.in/plo/plo-1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.ED	BEd	TEACHER EDUCATION	86	86	100
M.ED	MEd	TEACHER EDUCATION	13	13	100
B.P.ED	BPEd	TEACHER EDUCATION	14	14	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

  https://www.ssced.in/ss-survey/student_satisfaction_survey_17-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Health and Fitness	Physical Education Department	26/09/2017
Road Safety and Traffic Awareness	Traffic Department, Jalandhar	28/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	nil	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2017	0	nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2017	0	0	nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	NSS	5	85
RALLY ON SAVE WATERNSS	NSS	10	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWATCHTA ABHIYAN	NSS	DOOR TO DOOR CLEANLINESS CAMPAIGN	10	320
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	AMIT KUMAR DHAWAN, ASST. PROF. TO ST. SOLDIER CO-ED COLLEGE	ST. SOLDIER COLLEGE OF EDUCATION	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	SCHOOL INTERNSHIP	VARIOUS SCHOOLS OF ST. SOLDIER EDUCATIONAL SOCIETY	28/07/2017	30/11/2017	B.ED, B.P.ED STUDENTS
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nill	nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	250000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-GRANTHALAYA	Partially	3.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8712	Nill	119	Nill	8831	Nill
Reference Books	25	Nill	0	Nill	25	Nill
Journals	10	Nill	0	Nill	10	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	19	1	20	1	1	4	2	0	0
Added	0	0	0	0	0	0	0	0	0
Total	19	1	20	1	1	4	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">23 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	105000	100000	75000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a well-planned schedule for the whole academic year. There is optimum utilization of available resources without disruption to any activity. There is an effective monitoring system through various clubs, cells and committees. The committees prioritize the activities, estimate the cost and initiate the process to utilize budget allocated. The annual maintenance and repair of the infrastructure is taken care by repair and maintenance committee. The technical personnel is engaged on remunerative basis for the maintenance ofcomputer and communication system etc. The college makes effective arrangement for repair and replacement of furniture and other equipments available in the campus. It is a common practice to receive suggestions from students, teachers and faculty members regarding infrastructure maintenance. The respective teacher incharges of clubs, cells and committees and office bearers discuss the issues with the Principal. The classrooms have adequate infrastructural facilities for carrying out academic activities. The college laboratories are fully functional with all necessary materials, apparatuses and equipment. Stock registers are maintained for every laboratory. Computer laboratory has adequate number of computers with required component configuration and also loaded with latest antivirus software. Need based up gradation of software and hardware and maintenance of ICT facilities is done by the institution from time to time. Free access to internet is provided to faculty and the students. The college library is well maintained in tune with the changing academic needs of the students. Library committee takes care of the library matters and ensures its smooth functioning. Every year, in the beginning of the session list of books in various subjects required by the faculty members, is invited. After that books are purchased by following proper procedure. Maintenance and utilization of library resources are done strictly following the library rules. The college campus is maintained by the maintenance committee of the college which looks after general cleanliness, support facilities like safe drinking water, waste management, washrooms, electric work and plumbing. In case of disruption in power supply, the diesel generator functions as the substitute source. All the electronic gadgets like projectors, computers, printers, photocopiers, air conditioners etc. are regularly serviced and reused. The responsibility to augment and maintain sports facilities (both indoor and outdoor) for the students is taken by the sports incharge. The maintenance of the sports courts, playgrounds and gymnasium is done on regular basis. The college has two full time gardeners who work under the supervision of gardening incharge for the maintenance of college lawns. The regular maintenance and cleaning of classrooms, laboratories, seminar rooms, library etc. is done by supporting staff under the supervision of cleanliness incharge.

https://www.ssced.in/infra.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	master RAJ KANWAR CHOPRA SCHOLARSHIP	17	340000
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP	45	496562
b)International	na	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA CLASSES	07/11/2017	72	PHY. EDU. DEPT. AND YOG GURU DR. VINOD
STUDENT ENRICHMENT PROGRAMME	06/02/2018	85	DR. AMIT KAUTS, DEAN FACULTY OF EDUCATION, GNDU
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	BOOK BANK SCHEME	42	40	12	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ST. SOLDIER EDUCATIONAL SOCIETY	105	32	nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	32	ST. SOLDIER COLLEGE OF EDUCATION	B.P.ED, B.ED	VARIOUS COLLEGE OF GNDU	MASTERS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL ATHLETIC MEET	COLLEGE	300
TALENT HUNT	COLLEGE	300

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	SECOND IN INTERCOLLEGE	National	1	Nill	Nill	HARDEEP KAUR
2017	SECOND IN INTERCOLLEGE	National	1	Nill	Nill	NISHA SHARMA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council members are unanimously elected and they help in raising academic and other issues of students. They report grievances if any to the college authorities. Students are also members of the College Management Committee. Students are also members of College Alumni.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Faculty and the student teachers of the college play an important role in implementing the vision and mission of the college and to that end they play a proactive part in decision-making process. Various clubs and committees are formulated for the day-to-day functioning of the college and for overall management of the various operations of the college. Every committee and cell has its team that consists of office bearers viz-a-viz President, Vice President, secretary and members of the committee. They perform their delegated duties and participates in every decision made by their cell or committee. Committee- in-charges along with student teachers representatives is responsible for the conduct, reporting and feedback of various activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum planning and pedagogical measures are to be done in the beginning of the session and regular evaluation and revision is done from time to time
Teaching and Learning	Institution has constituted various committees to look after all the activities related to teaching and learning
Examination and Evaluation	Formative and summative evaluation is done by the teachers through various tools and techniques. Moreover, midterm exams are conducted twice during the semester. Evaluation is being done and feedback is provided to students for their further improvement.
Research and Development	Various committees/ research development cell have been constituted.
Library, ICT and Physical Infrastructure / Instrumentation	Academic digital library, Wi-Fi access to all students and faculty, expansion in physical infrastructure to fulfil the requirements of new courses

	to be start by the college in coming years.
Human Resource Management	Strategies to recruit and retain faculty are in place, performance assessment mechanism is in place
Industry Interaction / Collaboration	Planning to have more collaborations with all the relevant social and industrial units of the society.
Admission of Students	Admission cell/committee is constituted and whole admission process is planned and supplemented as per the guidelines of GNDU/ Punjab Govt

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being uploaded on the e-governance.
Administration	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being uploaded on the e-governance.
Finance and Accounts	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being uploaded on the e-governance.
Student Admission and Support	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being uploaded on the e-governance.
Examination	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT PROGRAMME	2	29/01/2018	29/01/2018	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	33	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PAID DUTY LEAVE	EPF AND ESI	RAJ KANWAR CHOPRA SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audit regularly by chartered accountant for every financial year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
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6.4.3 – Total corpus fund generated

8400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU, AMRITSAR	Yes	ACADEMIC AND ADVISORY BODY
Administrative	Yes	ST. SOLDIER EDUCATIONAL SOCIETY	Yes	INTERNAL AUDITOR

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTM conducted every year 2. Parent teacher association feedback is taken on all aspects, 3. health awareness camps for parents

6.5.3 – Development programmes for support staff (at least three)

Free uniforms, communication classes, health awareness camps, First aid training sessions

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. LIBRARY UPGRADED 2. TEACHERS JOINED PH.D 3. INTER COLLEGE ACTIVITIES ORGANISED

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	SEMINAR ON SYNOPSIS WRITING	05/02/2018	05/02/2018	05/02/2018	25
2017	Recognition of helping staff on festivals to show gratitude to their everyday	21/09/2017	21/09/2017	21/09/2017	12

help on the occasion of World Gratitude Day'				
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Play on Gender Equity' in College Morning Assembly	28/09/2017	28/09/2017	25	5
CELEBRATION OF INTERNATIONAL WOMEN'S DAY	08/03/2018	08/03/2018	250	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Ban on plastic bags in college premises under the "Waste Management Programme" Extension lectures on the preservation and judicious use of environmental resources. Organisation of a rally on "SAVE WATER". Plantation move by NSS students inside and outside college campus • Development of 'Plants Nursery' in college garden • Promotion of paperless office with the introduction of E-governance by the management • Lectures to support the use of green/organic food products

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	21/09/2 017	1	IMPROVING COMMUNICA TION SKILLS OF RURAL	TO BRIDGE THE GAP BETWEEN RURAL AND URBAN BAC	25

STUDENTS	KGROUND STUDENTS AND BRING THE MARGI NALISED TO MAINST REAM

<div align="center">No file uploaded.</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PROSPECTUS 2017	15/06/2017	FOR STUDENTS Read Notice Board daily and carefully. • Be punctual and regular in their classes. • Not miss the periods when present in the college. • Always maintain discipline and decorum in the college campus. • Take care of college property. • Keep the campus clean. • Actively participate in all the activities of the college. • Not hold any meeting without the permission of the Principal in the college campus. • Not use mobile phones in the working hours in the college except break. • Not involve in any type of ragging activity in the college campus. FOR TEACHERS: • Responsible conduct demeanour expected by the community. • Manage their private affairs with the dignity of their profession. • Make professional growth continuous through study research. • Perform their duties in the form of teaching, tutorials, practicals, seminars research work with dedication. • Co-operate and assist in carrying out functions of college university. • Modest behaviour with male female students and other employees. • Refrain from

			availing leave except in unavoidable circumstances. • Try to maintain cordial contacts with management, principal guardians. • Refrain from consuming any intoxicating drug.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
TEACHERS DAY CELEBRATION	05/09/2017	05/09/2017	300
WORLD GRATITUDE DAY	21/09/2017	21/09/2017	12
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Code of conduct for students in college prospectus to keep away from mobiles during college hours • 2. Establishment of 'College Beautification Committee' including students, teachers and other employees to make eco- friendly campus 3. Planting trees and plants, creation of grounds and infrastructure without disturbing green belt in the campus • 4. Maintaining nursery of ornamental fruits and flower plants 5. Placing 'Dust-Bins' to avoid littering and to keep the campus clean

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Conducive learning environment 2. Students' Wall Magazine issues on curricular themes to enhance writing expression among students. 3. Giving guidance and academic support to schools. 4. Promotion of Research 5. Strong feedback mechanism

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.ssced.in/aqar/2017-18/best_practices_2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college pursues distinctiveness to ensure that the college stands out from other institutions in Teacher Education and is known nationally among the best of all those pursuing similar goals. Our institution pursues distinctiveness as a way of focusing intellectual energy and using limited resources wisely to provide quality teachers rather than quantity teachers to the society. Our efforts to be distinctive must be in harmony with our vision, priority and thrust area. Institutional distinctiveness sets a central theme around which excellence is built. For this, college focuses on: • Student-centred learning • Excellence in teaching, Opportunities for laboratory and field experiences • Culture of creative activities in and out of the classroom • Students engagement in a variety of off-campus experiences as student teachers, interns, service learners, and volunteers Professionals come from the working world to campus to share their expertise with our students and for placement We aspire to become an institution known for: Our best practices in integrating inquiry

and action, theory and practice. Our general liberal education program, which offers students a common exploration of the modes of intellectual inquiry and gives them processes of thought to use in their major fields of study. The expertise we have in the scholarship of teaching and learning, and in problem-based and inquiry-based learning. Our creation of classroom situations that facilitate and encourage students to become intellectuals, problem solvers, and agents of change. Our requirement that all students participate in a culminating course or experience in which they apply the lessons of their discipline.

Provide the weblink of the institution
https://www.ssced.in/aqar/2017-18/institutional_distinctiveness_2017-18.pdf

8.Future Plans of Actions for Next Academic Year

 To Provide Internet Facilities to all Department • Renovation of classrooms. • Maintenance of playgrounds • Construction of Girls Common Room • To promote research work among faculty members by motivating them to attend workshops, seminars, and conferences, • To Install open gym Equipment for students. • organized Extension Lectures for students. • Strictly adhere to the college calendar for holding various academics and co-curricular activities.